

At a duly called meeting of the Legislative Council held on Tuesday, December 8, 2015, the Legislative Council took the following three actions:

I. Adopted a proposal to consolidate the operations of the Alabama Law Institute, Legislative Fiscal Office, and Legislative Reference Service, as follows:

Adopted a proposal to consolidate the management of the Alabama Law Institute, Legislative Fiscal Office, and Legislative Reference Service into a single director in order to better coordinate efforts and allow for uniformity in policies and procedures for the employees, as follows:

(a) The implementation be done informally by the Legislative Council implementing the provisions of Act 2015-408 relating to the supervisory authority of the Legislative Council over the three offices and exercising that authority to make the same individual the interim director of all three offices.

(b) The informal implementation be done for at least one regular session for the Council to evaluate the reorganization.

(c) Othni J. Lathram, Director of the Alabama Law Institute, continue as interim director of the Legislative Fiscal Office and be appointed as interim director of the Legislative Reference Service at an annual salary of \$170,000.00 to be paid at the semi-monthly rate of \$7,083.33 effective with the pay date of December 31, 2015.

(d) The appointment as interim director of the Legislative Reference Service would be effective January 1, 2016, and Mr. Lathram remain an employee of the Alabama Law Institute for administrative purposes.

II. Adopted a policy that, effective January 1, 2016, employees of the Alabama Law Institute, Legislative Fiscal Office, and Legislative Reference Service will no longer receive compensatory time, but that existing compensatory time balances will be honored. Subject to any other uniform policies adopted for all legislative employees, limited exceptions may be made when offices are open on state holidays or for clerical workers who are required to work extended hours.

III. Implemented the provisions of Act 2015-408 relating to the management and control of the Alabama State House by assuming management and control from the Legislative Building Authority and:

(a) Directed the Council chair to negotiate a maintenance agreement for the State House with the Department of Finance for Fiscal Year 2016 and authorize the Council chair to sign the agreement.

(b) Directed the Clerk of the House and Secretary of the Senate to further examine the cost of the current maintenance agreement to see if it can be reduced.

(c) Authorized the Council Secretary to sign contracts on behalf of the Council.

(d) Directed Representative Boothe to work with the Clerk of the House, Chief of House Security, Secretary of the Senate, the Chief of Senate Security to formulate a security plan within six months to present to the committee.

Jerry L. Bassett
Secretary